Lehr- und Lernlabor
*Guidelines*

Präventionszentrum
Fakultät für Sport- und Gesundheitswissenschaften
Technische Universität München
The Teaching and Educational Laboratory (LLL) is a part of the Core Facility Prevention Center (PZ)

Head of PZ:
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Lab Coordinator LLL:
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A) Where to find the LLL?

Location 1: Prevention Center

LLL-Office on the ground floor

Laboratory rooms 15002, 15003, 15004, 15005 on the ground floor
A) Where to find the LLL?

Location 2: New Building

LLL-Office
Laboratory rooms LLL1 und LLL2
Science-Gym DIA
B) Flow-Chart LLL

1. Lecture/Seminar
2. Student
3. Idea for project
4. Devices?
5. Introduction?
6. Rooms?
7. Project Work
8. Conduct
9. Measurement
10. Introduction

LLL
C) Communication with LLL

1. Request for introduction to measurement device:
   - As early as possible! *At least 2 weeks ahead of measurement day*
   - Request to lab coordinator via Email:
     
       rafael.kraetschmer@tum.de

   - Information provided in the Email: name, degree course, semester, specific course, teacher, planned measurements, planned measurement device, measurements at LLL lab rooms or externally?
2. Request for reservation of measurement device:
   - As early as possible! *At least 1 week ahead of measurement day*
   - Via Online-Form:
   - After sending the request form, the LLL Team will process the request and send an answer mail (processing time approx. 1-3 working days)
C) Communication with LLL

3. Request for reservation of laboratory rooms:
   - As early as possible! **At least 1 week ahead of measurement day**
   - Via Email at lernlabor-pz.sg@tum.de
   - Information provided in the Email: name, degree course, semester, specific course, teacher, already reserved measurement device & **IMPORTANT**: desired laboratory room, date of measurement, beginning time, ending time
D) Important Notes

Introductions are not provided for all measurement devices. We cannot offer regular introductions to complex measurement devices, which are actually introduced in detail in master courses over several hours/days. This includes the following devices:

Vicon 3D, Isomed, Spiro-Ergometry, Cluster/High-Density-EMG
D) Important Notes

Is the usage of these devices still desired and the teacher is not able to conduct device introduction by her/his own, then please contact the lab coordinator (rafael.kraetschmer@tum.de) before the semester starts.

We can then discuss the possibility of block introductions for students or the LLL may conduct an exemplary measurement with the desired devices and deliver data for the usage in the course.
D) Important Notes

Dear lecturers, please inform the students about

the communication with LLL (see C)

regarding to

device introduction /// device reservation /// lab room reservation.

This will facilitate the organizational effort of the course and allows an efficient usage of the devices and lab rooms offered by LLL!